

Date:

VPN Request Performa

1. Name of Officer :
2. Emp.ID/PF No. :
3. Mobile No. :
4. Designation :
5. Any Working Email ID :
6. Department :
7. Division/Unit :
8. Office Address :
9. Residential Address :
10. Whether Railnet :
Provided at Residence

I hereby declare that all particulars given above are correct. I am required to work in e-office from my residence for which VPN connection is essentially required to access e-office from Internet. It is my personal responsibility to surrender the VPN Connection on transfer from Northern Railway HQ. It is requested to issue a VPN connection as per details given above.

Signature:

Name:

Designation:

Note:

1. Posting order and joining letter of current posting of the officer must be attached.
2. The request for VPN must be approved by Controlling Officer.